

**MINUTES OF MEETING
STILLWATER
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Stillwater Community Development District held a Regular Meeting on April 11, 2024 at 11:00 a.m., at the Holiday Inn Express, 2300 State Road 16, Saint Augustine, Florida 32084.

Present were:

Zenzi Rogers (via telephone)	Chair
James (Chris) Mayo	Vice Chair
Kyler von der Osten	Assistant Secretary
William Fitzgerald	Assistant Secretary

Also present:

Ernesto Torres	District Manager
Wes Haber (via telephone)	District Counsel
Jillian Smothers	Hampton Golf

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Torres called the meeting to order at 11:12 a.m.

Supervisors Rogers, Mayo, von der Osten and Fitzgerald were present. Supervisor Della Penta was absent.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

Ratification of United Land Services First Amendment to Agreement for Provision of Landscape and Irrigation Maintenance Services

On MOTION by Ms. Rogers and seconded by Mr. von der Osten, with all in favor, the Florida ULS Operating, LLC, D/B/A United Land Services, First Amendment to Agreement for the Provision of Landscape and Irrigation Maintenance Services, was ratified.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2024-05, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2024/2025 and Providing for an Effective Date

Ms. Rogers asked about scheduling meetings every other month. Mr. von der Osten stated he will not attend the May 9, 2024 meeting.

The following changes will be made to the Fiscal Year 2024/2025 Meeting Schedule:

MEETING DATES: Delete November 14, 2024; January 9, 2025; March 13, 2025; May 8, 2025; July 10, 2025 and September 11, 2025

On MOTION by Ms. Rogers and seconded by Mr. von der Osten, with all in favor, Resolution 2024-05, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2024/2025, as amended, and Providing for an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of February 29, 2024

On MOTION by Ms. Rogers and seconded by Mr. von der Osten, with all in favor, the Unaudited Financial Statements as February 29, 2024, were accepted.

SIXTH ORDER OF BUSINESS

Approval of March 7, 2024 Regular Meeting Minutes

On MOTION by Ms. Rogers and seconded by Mr. Fitzgerald, with all in favor, the March 7, 2024 Regular Meeting Minutes, as presented, were approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Kutak Rock LLP

B. District Engineer: Matthews Design Group

There were no reports from District Counsel or the District Engineer.

C. Field Operations Manager: Hampton Golf

Ms. Smothers reported on the pickleball screen installations and stated that communications are being sent.

D. District Manager: Wrathell, Hunt and Associates, LLC

Mr. Torres stated that the draft proposed Fiscal Year 2025 budget changes discussed at the last meeting resulted in a \$215 assessment increase, if approved. He will email the revised draft budget to the Board for review and/or comment.

- **NEXT MEETING: May 9, 2024 at 11:00 AM**

The May 9, 2024 meeting will be cancelled. The next meeting will be on June 13, 2024; the agenda will include the proposed Fiscal Year 2025 budget.

Mr. Mayo stated that he will be unable to attend the June 13, 2024 meeting.

EIGHTH ORDER OF BUSINESS

Supervisors' Comments/Requests

Ms. Rogers asked Mr. Torres to check with Mr. Acree on the status of an Engineer inspecting the CDD's stormwater system. She recalled that the CDD executed an Agreement a while ago. She would like Mr. Acree to attend CDD meetings. Mr. Torres will follow up with Mr. Acree on both matters.

NINTH ORDER OF BUSINESS

Public Comments


No members of the public spoke.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Rogers and seconded by Mr. Mayo, with all in favor, the meeting adjourned at 11:23 a.m.


Secretary/Assistant Secretary


Chair/Vice Chair